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BOARD OF DIRECTORS MEETING #019

Location: IRT Secretariat Board Room, Sheshatshiu, NL **Date:** March 12th 2019

Board Members in Attendance:

Chair: Deputy Grand Etienne Rich
Director: Chief Eugene Hart, SIFN
Director: Chief John Nui, MIFN (call in)
Director: Mary Jane Nui, SIFN
Director: Nachele Poker, MIFN (call in)

Board Staff in Attendance:

Executive Director: Germaine Benuen
Executive Assistant: Roxanne Dyson
Assistant Director: Kylie Rose
Advisor: Steve Joudry (call in)

MINUTES/RECORD OF DECISIONS

AGENDA ITEM	DISCUSSION/RESOLUTION	DECISION	ACTION
1	<u>Chair</u> Meeting called to order by Chair Etienne Rich @ 9:50 a.m.	Approved	Proceed
2	<u>Review/Approve Agenda</u> Justice Committee added under Departmental Updates (#5)	Approved	Proceed

3	<u>Minutes of Previous Meeting</u>		
	- Minutes reviewed.	Approved	Proceed
4	<u>Secretariat ED Reports</u>		
	- Kylie Rose reviewed the 2018/2019 Budget Report. Advised the Board of Directors that the deficit is at \$260,00 but funding has been received.		
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	- Kylie requested the Board to appoint a name on who is going to approve the 2018 Audit. Etienne has agreed to approve the upcoming audit.	Decision	Proceed
	- Kylie informed the Board that 2019/2020 IS Client Benefits Budget has been approved at 1.6M. IS Ops budget approved at \$475,000.00	Information	Proceed
	- Kylie informed the Board that she requested an increase through income support to fund the Full-Time CSO position in Natuashish as well as to increase the current CSO employees up to Provincial rates.		
	- <u>IRT Staffing/HR Report:</u> Kylie informed the Board that Stella Rich has left her permanent CSO position to attend school in St. Johns. Interviews have taken place last week with 4 out of 7 being selected for the interview process. Kylie is currently checking references and will have an offer out to the selected candidate within the next few days.		
	- Kylie has informed the Board of an ongoing issue with one of the CSO employees. She also informed the Board that this has been an ongoing issue and the employee as received verbal and writing warnings and also had a suspension and she has no choice but to terminate and fill the position. There is now going to be 2 CSO positions needing to be filled.	Approved	Proceed

- Kylie advised the Board that Jamie Nui is now in the CSO position in Natuashish, Marie Solie Penashue is on a term position as Administrative Assistant, Seraphine Rich is on a 2-year term as the FASD Project Coordinator and Roxanne Dyson is now in the Executive Assistant position.
- Kylie also informed the Board that she is hoping to secure funding for a full-time office clerk for Income Support.
- IS Rate Research Project: Kylie asked the Board on how this information should be relayed to the Public. Eugene suggested to get in contact with Shannon Tobin and they will bring this to the next Council Meeting.
- Etienne Rich expressed concern on the food prices and maximum amount of benefits one can receive on income support. Wondering what can be done to introduce more job creation in the community and request funding. He also informed the Board that this information should be relayed to Minister O'Regan at the March 15th 2019 Meeting.

Information

Proceed

Decision

Proceed

IRT Departmental Updates

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- Income Support: Update from Kylie
- Prevention Services: Lyla informed the Board of the new CYFS Act that will come into effect in June 2019. She also informed the Board of the Cultural Connections Plan that will come into effect in June 2019. She stressed the importance of both Nations to select an Indigenous Representative from both communities. There are still some

questions with regards to how this position will be funded and she asked both Chiefs to bring this to their next council meeting as well as to arrange a time to meet with Government on how this can be done. She also suggested that a time should be set aside to practice this important role, understand the nature of the duties as well as where this position should be managed under.

Decision

Proceed

- **Capacity Development:** Annie Picard provided the Board with an update on the Capacity Development Overview.
- **Community Wellness Update:** Germaine provided a status update on behalf of Thea Penashue for the Community Wellness & Systems Navigator role.
- **Justice & Policing:** Steve provided an update on the J&P file. He informed the Board that the committee is at a stand still because there is no funding. He suggested that the ED write an email to the SIFN finance department to redirect money from their Administrative Fees agreements to offset the cost that will be associated for OKT Law to complete the two proposals.

Approved

Proceed

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Updating of Board Signing Authorities/Resolutions

- **Online Banking Authorization** approved to assign Kylie Rose & Germaine Benuen. BCR Signed.
- **Board appointment:** Mary Jane Nui's term will be up. Chief Hart asked Kylie to email this information to Shannon for them to discuss at their next council meeting for a new

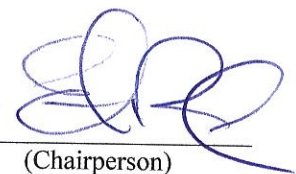
Approved

Proceed

	<p>appointment. BCR provided to Chief Hart.</p> <ul style="list-style-type: none"> - Credit Card Authorization: Germaine requested the IRT start the process of sourcing a credit card for the IRT of \$12,000 to help with travel and supplies. DGC Rich approved the IRT to start the process with Germaine & Kylie having signing authority. 	Approved	Proceed
7	<p><u>In Camera – HR Matter</u></p> <ul style="list-style-type: none"> - Executive Director – Workplan and 360 Feedback Report reviewed to complete the 6 month probation period. <p><u>Adjournment</u></p> <ul style="list-style-type: none"> - Meeting adjourned at 2:00 pm. - Next Meeting to take place in Halifax on June 3rd 2019. 	Approved	Employment letter signed. 5% performance pay approved.
		Approved	Proceed

Prepared By: Roxanne Dyson, Executive Assistant

Approved By:



(Chairperson)