

**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**  
**Financial Statements**  
**Year Ended March 31, 2017**

**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**  
**Index to Financial Statements**  
**Year Ended March 31, 2017**

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## INDEPENDENT AUDITOR'S REPORT

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To the Members of Labrador Innu Round Table Secretariat Inc.

We have audited the accompanying financial statements of Labrador Innu Round Table Secretariat Inc., which comprise the statement of financial position as at March 31, 2017 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Labrador Innu Round Table Secretariat Inc. as at March 31, 2017 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Mount Pearl, NL  
July 21, 2017

*Winsor Coombs*  
CHARTERED PROFESSIONAL ACCOUNTANTS

**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**

**Statement of Revenues and Expenditures**

**For the Year Ended March 31, 2017**

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<b>REVENUE</b>	
Indigenous and Northern Affairs Canada ( <i>Note 3</i> )	\$ 2,877,162
Health Canada	1,179,988
Children, Seniors and Social Development NL	100,000
Other income	1,506
Amortization of deferred contributions	5,287
	<hr/> 4,163,943
<b>EXPENSES</b>	
Income Support Operations ( <i>Schedule 1</i> )	463,399
Innu Round Table Secretariat Operations ( <i>Schedule 2</i> )	520,002
Income support payments	911,662
Community, Youth and Family Services ( <i>Schedule 3</i> )	1,087,757
Health Capacity Development ( <i>Schedule 4</i> )	1,181,493
	<hr/> 4,164,313
<b>DEFICIENCY OF REVENUE OVER EXPENSES</b>	<hr/> <b>\$ (370)</b>

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**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**

**Statement of Changes in Net Assets**

**Year Ended March 31, 2017**

	<b>2017</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ -</b>
Deficiency of revenue over expenses	<b>(370)</b>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ (370)</b>


**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**

**Statement of Financial Position**

**March 31, 2017**

<b>ASSETS</b>	
<b>CURRENT</b>	
Cash	\$ 403,334
Accounts receivable	61,713
Prepaid expenses	35,072
Due from Indigenous and Northern Affairs Canada	15,406
	<b>515,525</b>
<b>CAPITAL ASSETS (Note 4)</b>	<b>102,586</b>
	<b>\$ 618,111</b>
<b>LIABILITIES AND NET ASSETS</b>	
<b>CURRENT</b>	
Accounts payable	\$ 415,460
DEFERRED CONTRIBUTIONS RELATED TO DEPRECIABLE CAPITAL ASSETS	102,586
<b>DUE TO RELATED PARTIES (Note 5)</b>	<b>100,435</b>
	<b>618,481</b>
<b>NET ASSETS</b>	<b>(370)</b>
	<b>\$ 618,111</b>

ON BEHALF OF THE BOARD

  
\_\_\_\_\_  
July 21, 2017

Director

Director

**LABRADOR INNU ROUND TABLE SECRETARIAT INC.****Statement of Cash Flow****Year Ended March 31, 2017**

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<b>OPERATING ACTIVITIES</b>	
Deficiency of revenue over expenses	\$ (370)
Item not affecting cash:	
Amortization of capital assets	5,287
	<hr/>
	4,917
	<hr/>
Changes in non-cash working capital:	
Accounts receivable	(61,713)
Accounts payable	415,461
Deferred income	102,586
Prepaid expenses	(35,072)
Due from Indigenous and Northern Affairs Canada	(15,406)
	<hr/>
	405,856
	<hr/>
Cash flow from operating activities	410,773
	<hr/>
<b>INVESTING ACTIVITY</b>	
Purchase of capital assets	(107,874)
	<hr/>
<b>FINANCING ACTIVITY</b>	
Due to related parties	100,435
	<hr/>
<b>INCREASE IN CASH FLOW</b>	403,334
Cash - beginning of year	-
	<hr/>
<b>CASH - END OF YEAR</b>	\$ 403,334

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# LABRADOR INNU ROUND TABLE SECRETARIAT INC.

## Notes to Financial Statements

Year Ended March 31, 2017

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### 1. PURPOSE OF THE ORGANIZATION

Labrador Innu Round Table Secretariat Inc. (the "organization") is a not-for-profit organization incorporated provincially under the Corporations Act of Newfoundland and Labrador. The organization is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

#### Measurement uncertainty

Certain amounts in the financial statements are subject to measurement uncertainty and are based on the organization's best information and judgment. Actual results could differ from these estimates.

Examples of significant estimates include:

- providing for amortization of capital assets
- the estimated useful lives of assets
- the recoverability of tangible assets.

#### Revenue recognition

Labrador Innu Round Table Secretariat Inc. follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization. Capital assets are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Computer equipment	5 years	straight-line method
Furniture and fixtures	5 years	straight-line method

The organization regularly reviews its capital assets to eliminate obsolete items.

Capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

#### Deferred contributions related to depreciable capital assets

Contributions received to construct or purchase depreciable capital assets are amortized on the same basis as the related capital asset.



**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**

**Notes to Financial Statements**

**Year Ended March 31, 2017**

**3. Indigenous and Northern Affairs Canada Funding**

Approved Funding for the year	\$ 2,969,629
Funding to cover additional income support payments	15,406
Transfer of Capital Funding to Deferred Government Assistance	(107,873)
	<b>\$ 2,877,162</b>

**4. CAPITAL ASSETS**

	Cost	Accumulated amortization	Net book value
Computer equipment	\$ 43,756	\$ 4,376	\$ 39,380
Furniture and fixtures	9,118	912	8,206
Leasehold improvements	55,000	-	55,000
	<b>\$ 107,874</b>	<b>\$ 5,288</b>	<b>\$ 102,586</b>

**5. DUE TO RELATED PARTIES**

Related party transactions

Sheshatshiu Innu First Nation		
<i>Appoint significant number of board members</i>		
Capital	\$ 55,000	
Expenses		353,063
		<b>408,063</b>
Mushuau Innu First Nation		
<i>Appoint significant number of board members</i>		
Expenses		\$ 59,032
		<b>\$ 467,095</b>

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Due to related parties

Due to (from) Sheshatshiu Innu First Nation	\$ 83,935
Due to (from) Mushuau Innu First Nation	16,500
	<b>\$ 100,435</b>

Amounts due to related organizations are non-interest bearing and have no set repayment terms.

**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**

**Notes to Financial Statements**

**Year Ended March 31, 2017**

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**6. CONTINGENT LIABILITY**

During the year, income support benefits in the amount of \$73,349 were paid to individuals. At year end, it is not clear if these expenditures are eligible for funding from INAC. If it is determined that they are not then the applicable funding will have to be repaid. There is no provision recorded for this potential liability in these financial statements.

**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**

**Income Support Operations**

*(Schedule 1)*

**Year Ended March 31, 2017**

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**EXPENSES**

Administration fees	\$	10,483
Amortization		1,289
Computer support		20,721
Interest and bank charges		1,494
Meetings		324
Miscellaneous		11,714
Professional fees		11,333
Rent		30,000
Salaries and wages		335,232
Supplies		11,124
Telephone		4,216
Training		5,600
Travel		19,869

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**\$ 463,399**

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**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**

**Innu Round Table Secretariat Operations**

**(Schedule 2)**

**Year Ended March 31, 2017**

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**EXPENSES**

	\$	-
Administration fees		70
Computer support		2,877
Honoraria		12,000
Interest and bank charges		6,571
Meetings		11,933
Miscellaneous		7,094
Office equipment		4,220
Professional fees		161,160
Rent		39,840
Salaries and wages		170,949
Supplies		6,865
Telephone		546
Travel		95,877
	\$	520,002

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**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**

**Community, Youth and Family Services**

**(Schedule 3)**

**Year Ended March 31, 2017**

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**EXPENSES**

Administration fees	\$	683
Amortization		3,998
Computer support		19,722
Group Home transition		68,120
Meetings		5,198
Miscellaneous		11,553
Professional fees		630,222
Rent		14,500
Salaries and wages		154,880
Supplies		18,282
Telephone		3,281
Travel		157,318

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**\$ 1,087,757**

**LABRADOR INNU ROUND TABLE SECRETARIAT INC.**

**Health Capacity Development**

*(Schedule 4)*

**Year Ended March 31, 2017**

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**EXPENSES**

Administration fee	\$	93,877
Computer support		9,493
MIFN Youth Project		79,500
Meetings		26,250
Miscellaneous		19,197
Office supplies		12,260
Professional fees		528,227
Rent		15,000
Salaries and wages		226,597
Telephone		5,290
Travel		165,802

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**\$ 1,181,493**

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**LABRADOR INNU ROUND TABLE SECRETARIAT  
SCHEDULE OF SALARIES, HONORARIA,  
TRAVEL AND OTHER REMUNERATION  
ELECTED AND APPOINTED OFFICIALS  
FOR THE YEAR ENDED MARCH 31, 2017**

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## REVIEW ENGAGEMENT REPORT

To the Directors of the Innu Round Table Secretariat

We have reviewed the Schedule of Salaries, Honoraria, Travel Expenses and Other Remuneration – Elected and Appointed Officials for the year ended March 31, 2017. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the organization.

A review does not constitute an audit and, consequently, we do not express an audit opinion on this schedule.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Year End Reporting Handbook published by Health Canada and Indigenous and Northern Affairs Canada.

St. John's, NL

June 21, 2017

  
Chartered Professional Accountants

**Labrador Innu Round Table Secretariat**  
**Schedule of Salaries, Honoraria and Travel Expenses paid to**  
**Elected and Appointed Officials**  
**For the Year Ended March 31, 2017**  
**(Unaudited)**

Name	Title	No of Months	Remuneration	Travel Expenses
Mary Jane Edmunds	Director	12	4,000	1,200
Eugene Hart	Director	12	4,000	1,008
John Nui	Director	4.5	2,000	1,321
Mary Jane Nui	Director	12	4,000	984
Greg Rich	Director	7.5	2,000	847
Simeon Tshakapesh	Director	12	1,000	874
			<u>\$ 17,000</u>	<u>\$ 6,234</u>

**LABRADOR INNU ROUND TABLE SECRETARIAT  
SCHEDULE OF SALARIES, HONORARIA,  
TRAVEL AND OTHER REMUNERATION  
SENIOR UNELECTED OFFICIALS  
FOR THE YEAR ENDED MARCH 31, 2017**

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## REVIEW ENGAGEMENT REPORT

To the Directors of the Innu Round Table Secretariat

We have reviewed the Schedule of Salaries, Honoraria, Travel Expenses and Other Remuneration – Senior Unelected Officials for the year ended March 31, 2017. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the organization.

A review does not constitute an audit and, consequently, we do not express an audit opinion on this schedule.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Year End Reporting Handbook published by Health Canada and Indigenous and Northern Affairs Canada.

St. John's, NL

July 21, 2017

  
Chartered Professional Accountants

**Labrador Innu Round Table Secretariat**  
**Schedule of Salaries, Honoraria and Travel Expenses paid to**  
**Senior Unelected Officials**  
**For the Year Ended March 31, 2017**  
**(Unaudited)**

Name	Title	No of Months	Salary	Other Remuneration	Travel
Lyla Andrew	CYFS Community Liason Social Worker	12	\$ 90,300	\$ 9,600	\$ 16,133
Natasha Hurley	Executive Director	12	86,730	9,389	9,129
Kylie Rose	Income Support, Client Services Manager	12	80,390	8,802	5,391
			<u>\$ 257,420</u>	<u>\$ 27,791</u>	<u>\$ 30,653</u>



**Innu Round Table Secretariat**  
Year-to-Date (YTD) 30 Sep 2017  
Consolidated Revenue/Expenditure Report 2017-2018

**Revenue**

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**INAC Funding**

IRT Funds (Tripartite Forum and Sub-committees)	\$	400,000
IRT Secretariat (Governance)	\$	190,000
Income Support Operations	\$	475,000
CYFS Operations - Prevention Services	\$	1,149,152
CYFS Capacity Building	\$	-
Income Support - Client Benefits*	\$	1,000,000
<b>Total</b>	<b>\$</b>	<b><u>3,214,152</u></b>

**Health Canada Funding**

Health Capacity Development Proposals 2017-2017 (Ongoing)	\$	266,500
Development of Innu Youth Health Services Model	\$	76,463
Innu Child Health Coordinator	\$	159,000
	\$	-
	\$	-
<b>Total</b>	<b>\$</b>	<b><u>501,963</u></b>

**NL/CYFS Funding**

CYFS Liaison Function	\$	100,000
<b>Total</b>	<b>\$</b>	<b><u>100,000</u></b>

**Total Revenue (YTD)**

**\$ 3,816,115**

**Expenditures**

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IRT Sec - Operations	\$	243,860
IRT Sec - CYFS	\$	305,196
IRT Sec - Income Support Operations	\$	190,871
Income Support Clients *	\$	545,046
IRT Capacity Development Projects	\$	106,451

**Total Expenditures (YTD)**

**\$ 1,391,424**

**Balance (YTD)**

**\$ 2,424,691**



## **INNU ROUND TABLE SECRETARIAT OPERATION WORKPLAN 2017-2018**

Updated: July 2017  
Sept 2017

### **BACKGROUND**

The Innu Round Table Secretariat (IRT Sec) is the implementation arm of the Round Table. It is the collective organization of the Mushuau Innu First Nation (MIFN), the Sheshatshiu Innu First Nation (SIFN), and the Innu Nation. It was created for coordinated administration of common priorities including capacity development, devolution of programs, and managing the tripartite process with Canada and the province of Newfoundland & Labrador (NL). The central functions of the IRT Sec are to:

- Provide the coordination, support and administration for the Innu Round Table where the three parties (Innu, Canada, Province of NL) are represented.
- Provide the support and management services for the IRT Sec Board.
- Coordinate and oversee the social program devolution planning and implementation (Income Support and CYFS).
- Coordinate and oversee the sub-committee work of the IRT.
- Act as the coordinating body for capacity development initiatives.

The IRT Sec was incorporated in January 2014. A small team of staff and managers were engaged to commence operations and develop the full range of management functions supported by policies & procedures. The organizational development and final steps in establishing the new incorporated body and meeting the requirements for eligibility as a funding recipient with federal and provincial partners was achieved in 2015/16. Canada (INAC) decided to transfer the Income Support Program to the IRT Sec for coordinated program service delivery in the two Labrador Innu communities effective April 1<sup>st</sup>, 2016.

The permanent Executive Director began in the position on April 1<sup>st</sup>, 2016 and completed a year of management transition in 2016/2017. The Workplan for 2017/18 reflects full management responsibility.



<i>Task Element</i>	<i>Main Activities</i>	<i>Target Date</i>	<i>Status/Comments</i>
<b>1. Complete the IRT Sec Inc Corporate Framework</b>			
	1.1 Formalize Bylaw #1	Dec 2017	Board approved and on website since Oct 2014. On agenda for Members' Meeting to be formalized.
	1.2 Establish Directors' Insurance	Dec 2017	Research Complete. Application process initiated with a Service provider. Costs to be approved by Board.
	1.3 Establish Finance, and Human Resources policies.	Dec 2017	Fin Policy implemented in 2016/17 and will be reviewed following 2016/17 Audit. HR Policy implemented in Oct 16 as "interim approved" by the Board, subject to one year review process. Legal Review completed. Workshops with Staff in progress.
	1.4 Schedule and Plan first Members' Meeting	Mar 2018	Board decided to conduct Members' Meeting following 1 <sup>st</sup> annual audit of the IRT Sec Inc in July 2017. On agenda for Board Mtg Oct 10 <sup>th</sup> .
	2.1 Update organization chart and contact list.	Apr 2017	Posted to website. Updated with change of postal address. Regular updates with new staff and changes.
	2.2 Update financial management system (bank account, signing officers, financial management reports)	April 2017	Bank accs set up at RBC. Board Resolution on Signing authorities in place and updated Sept 2017.

<b>Task Element</b>	<b>Main Activities</b>	<b>Target Date</b>	<b>Status/Comments</b>
<b>2. Round Table Secretariat business functions and operations</b>	2.3 Coordinate services for Innu Round Table Meetings	Apr 2017	IRT Mtgs scheduled for June 2017 in St John's/Completed. Next IRT Mtg scheduled Oct 2017 in Ottawa.
	2.4 Maintain IRT Sec website	Apr 2017	Website ( <a href="http://www.irtsec.ca">www.irtsec.ca</a> ) operational. Updates posted.
	2.5 Manage funding agreement with INAC	Apr 2017	New agreement and cashflow in place for 2017/18. Quarterly reports required. CYFS prevention funding in place for IRT Sec CYFS Prevention Regime/Organization.
	2.6 Manage funding agreement with Health Canada.	Apr 2017	HC Funding agreement in place for 2017/18 with limited cap dev funding.
	2.7 Establish funding agreement with NL (for Innu-NL Working Relationship Agreement).	Apr 2017	Revised job description for WRA Community Liaison Social Worker coordinated with NL/CSSD and funding received for 2017/18.
	2.8 Incorporated Annual Return	Dec 2017	Annual Return and Notice of Director Changes to be filed/completed.
	2.9 Establish an agreement with MIFN regarding office space in Natuashish for IRT Sec Program functions	Feb 2017	IRT-MIFN lease for two office spaces in Band Office in place – used by IS and CYFS staff.
	2.91 Establish an external communication strategy regarding the IRT Sec and it's functions	Dec 2017	Researching ways to translate key public IRT materials in Sheshashitu and Mushuan Innu dialects.
2.92 Establish an internal communication strategy between the IRT Sec, Bands and Innu Nation	On Going	In process	

<b>Task Element</b>	<b>Main Activities</b>	<b>Target Date</b>	<b>Status/Comments</b>
<b>3. Management oversight for Income Support Program</b>	3.1 Establish 2016-2017 operating budget and delivery plan.	Apr 2017	Funding approved at requested level for operations.
	3.2 Implement funding agreement with INAC for Program Delivery.	Apr 2017	Funding agreement in place and cashflow established. Quarterly reviews scheduled for 2017.
	3.3 Finalize Income Support Policy and Procedures Manuals.	Apr 2017	Draft policies in use/will be reviewed. NL - AES IS Policy currently in use per devolution agreement.
	3.4 Implement and review financial management process and procedures (EFT, emergency payments, etc).	Apr 2017	Process in place and operational. Additional signing officers added for smaller payments.
	3.5 Establish Client Appeal Process	Dec 2017	Being Developed
	3.6 Review progress with Active Measures (Integrated Case Management)	Jun 2017	On-Going.
	3.7 Review Service Delivery organization, staffing and approach for Natuashish.	Jun 2017	Part time CLO position staffed in Natuashish/initial orientation and training complete.
<b>4. Management and Coordination of CYFS</b>	4.1 Assist MIFN and SIFN with implementation of Working Relationship Agreement (WRA) including participation and coordination for Joint Committees.	Apr 2017	IRT Sec Community Liaison Social Worker function updated and funded for 2016/17. Work in progress. Stats indicate considerable success.

<i>Task Element</i>	<i>Main Activities</i>	<i>Target Date</i>	<i>Status/Comments</i>
	4.2 Establish CYFS Prevention Services Unit	Apr 2017	Unit established and funding in place. Three Prevention SWs and four Community Workers hired. Staffing of SW position in Natuashish in progress. Manager position developed and transition in progress. IRT Office renovation & extension project in progress.
	4.3 Coordinate proposal and implementation of CYFS Placement Planning Capacity Building in SIFN and MIFN.	May 2017	Proposals submitted, awaiting INAC response. Partner/contractor (BlueSky) engaged and prepared to complete the project. 30k received and managed by SIFN as "Bridge Funding" for management trainees (Apr – June). June 29 - INAC confirmed additional 600k interim funding of FY.
	4.4 Coordinate with CWLC the CYFS Practice Framework and Guidelines for Innu Care Model	Dec 2017	Year one funded by INAC. 2017/18 funding required to complete the project. INAC unable to fund for 2017-2018 FY Alternate plan in place for further work.
	4.5 Coordinate Development of Innu CYFS Governance model for implementation.	Dec 2017	Initial meeting with Chiefs Feb 2017. Models/options prepared. Requires follow up discussion with Chiefs and 2017/18 funding.
	4.6		
<b>5. Coordinate project</b>	5.1 Complete review of 2016/17 projects and submit reports to Health Canada (HC)	Jun 2016	Done. Reports submitted May 26 <sup>th</sup> .

<b>Task Element</b>	<b>Main Activities</b>	<b>Target Date</b>	<b>Status/Comments</b>
<b>management functions for Capacity Development projects</b>	5.2 Establish budget for ongoing and new Health projects in 2017/18.	Apr 2016	Ongoing projects to support IRT health Staff functions approved and funding in place. Other projects pending coord by HC and Innu Chiefs.
	5.3 Coordinate Capacity Development Plan and Proposals for 2017/18.	June 2017	Project list submitted to HC in Feb but questioned by HC. Detailed proposals on hold. HC announced decrease in available Hlth. Cap Development funding (645k) for Innu/Revised list of hlth priorities identified by Innu under development. Part 2 Proposals prepared/awaiting Chief signature on letter prior to submission to HC
	5.4 Implement and manage approved projects for 2017/18	June 2017	Pending
	6.1 Coordinate with Innu Lands Right Table the establishment of a joint justice and policing committee.	Dep 2017	Initial discussion completed. Teams to meet fall 2017 to outline approach for coordination with provincial and Federal parties. Funding proposal being finalized.
	6.2 Finalize Terms of Reference for IRT approval	Sep 2017	Draft TOR prepared and distributed to parties.
<b>6. Establish IRT Justice Sub-Committee</b>	6.3		
	6.4		
	6.3		

  
\_\_\_\_\_  
(Executive Director)

  
\_\_\_\_\_  
(Date)