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BOARD OF DIRECTORS MEETING #011

Location: Cedar Executive Boardroom
The Westin, Ottawa, ON

Date: October 10th, 2017

Board Members in Attendance:

Chair: Deputy Grand Etienne Rich
Director: Chief Eugene Hart, SIFN
Director: Mary Jane Nui, SIFN
Director: Chief John Nui, MIFN
Director, Virginia Collins, MIFN

Board Staff in Attendance:

Executive Director: Natasha Hurley
Advisor: Steve Joudry
Executive Assistant: Alicia Penashue

MINUTES/RECORD OF DECISIONS

<u>AGENDA ITEM</u>	<u>DISCUSSION/RESOLUTION</u>	<u>DECISION</u>	<u>ACTION</u>
1	<u>Chair</u> Meeting called to order by Chair Etienne Rich @ 1:40 pm	Approved	Proceed
2	<u>Review/Approve Agenda</u>	Approved	Proceed
3	<u>Minutes of Previous Meeting</u>	Approved	Proceed

AGENDA ITEM	DISCUSSION/RESOLUTION	DECISION	ACTION
4	<p><u>Overview for New Board Members</u></p> <p>Hurley met with both Collins and Rich separately before the board meeting and reviewed the by-law, meeting procedures policy and information relating to the organization.</p>	Information	Financial signing authorities updated and signed/copies to be shared with Finance
5	<p><u>Board Appointments</u></p> <p>Virginia Collins officially accepted the position as secretary and Mary Jane Nui will continue as treasurer.</p>	Information	Noted
6	<p><u>Executive Director Reports</u></p> <p>2016/17 Financial Report/Audit – The Auditor has expressed an “<u>unqualified</u> audit opinion” on the financial statements. Clean report for first year of operations as an independent entity. The unqualified opinion is issued when the auditor believes that the company's financial statements are sound and that the statements are free from material misstatements. The financial statements show an insignificant deficit of \$370. Note 6 to the financial statements disclose that there is some uncertainty whether INAC will accept the payment of \$73,349 to Income Support clients as eligible for reimbursement. If they do not and we are unable to identify an alternate source of funds to cover these payments, the deficit will increase by that amount. The Auditor’s management letter only included one issue regarding lack of director’s insurance. We pointed out that we were unable to secure insurance until we had the first audit to demonstrate sound financial management. We now have an insurance quote so we can proceed with establishing Directors Insurance for the IRT Sec.</p>	Information	Audit to be uploaded on IRT Sec Website/IRT Sec management will get Director’s insurance put in place.

AGENDA ITEM	DISCUSSION/RESOLUTION	DECISION	ACTION
	2017/18 Budget and Workplan - YTD expenditures is \$1.4 million with a total revenue of \$3.8 million with a balance remaining of \$2.4 million. Balanced budget projected. Workplan indicates objectives on target.	Approved	Information to be uploaded on IRT Sec Website
	ED Travel/Leave Status Reports	Information	Noted
	IRT Sec Staffing – Directory reviewed. Prevention Services Social Worker position in Natuashish vacant. Newly hired Prevention Services Community Worker in Natuashish. CWSN position has been offered and waiting to hear back.	Information	IRT Sec Staff Directory uploaded to IRT Sec Website
	<u>IRT Sec Organization</u>		
7	Innu Prevention Services Unit – 3 Prevention Services social workers, servicing Sheshatshiu and Natuashish on a rotational basis. 2 community workers based in Sheshatshiu and in Natuashish. Social worker position based in Natuashish remains vacant as of now.	Information	IRT Sec Management to follow up on staffing Social Worker position in Natuashish
	Office Renovation - Completed. Within the approved renovation budget.	Information	Proceed
	IRT-SIFN Service agreement – Both the lease and financial service agreements are still being negotiated. Board provided Executive Director with mandate & financial limits for both agreements	Approved	Proceed/Requires signing approval made by treasurer
8	<u>Income Support – Payout Exemption (INAC Decision)</u>		IRT Sec Board of Directors to file Objection Letter to INAC Min Philpott/Innu Leadership to follow up with Premier regarding legislative and regulation changes/ Board will discuss a recovery plan between the 3 Innu organizations/IS Clients will not be exempted from 2017 Innu Trust Christmas payouts if Provincial legislation does not identify trust payments noted above as exempt under the Provincial Income Support Act.
	Received invoice from INAC to recover \$73,000 in ineligible expenditures regarding IS payments made to Innu members in receipt of Innu Trust Christmas payouts.	Information	

**AGENDA
ITEM**

DISCUSSION/RESOLUTION

DECISION

ACTION

9

Members Meeting

3 members from each community to represent at the meeting. This will be the first AGM for IRT.

Approved

BCR's for both First Nation to be prepared/30 day notice requirement/1st members meeting to be held January 17th in Goose Bay.

10

New Business/Adjournment

Meeting adjourned at 4:25pm.

Prepared By:


(Executive Director)

Approved By:


(Executive Committee Member)